



## Cannabis Endorsement Application

### A. Application Information

|   |   |                                       |
|---|---|---------------------------------------|
| First Name *                            | Last Name *                                 | Email *                               |
| <input type="text" value="First Name"/> | <input type="text" value="Last Name"/>      | <input type="text" value="Email"/>    |
| Name of Business Entity:                |   | Type of Ownership:                    |
| <input type="text"/>                    |   | <input type="text"/>                  |
| Title:                                  | Phone Number:                               |                                       |
| <input type="text"/>                    | <input type="text" value="(###)-###-####"/> |                                       |
| Address *                               |   |                                       |
| <input type="text" value="Address"/>    |   |                                       |
| Address 2                               |   |                                       |
| <input type="text" value="Address 2"/>  |   |                                       |
| City *                                  | State *                                     | Zip Code *                            |
| <input type="text" value="City"/>       | <input type="text"/>                        | <input type="text" value="Zip Code"/> |

### B. Proposed Business & Property Information

|   |                                  |  |
|---|----------------------------------|--|
| Property Location *                                   |                                  |  |
| <input type="text" value="Search for Properties..."/> |                                  |  |
| <input type="button" value="Q Search"/>               |                                  |  |
| Block *   | Lot *                            | Qualifier                              |
| <input type="text" value="Block"/>                    | <input type="text" value="Lot"/> | <input type="text" value="Qualifier"/> |
| Owner Name *  |                                  |  |
| <input type="text" value="Name"/>                     |                                  |  |
| Owner Address *                                       |                                  |  |
| <input type="text" value="Address"/>                  |                                  |  |
| Owner City *  | Owner State *                    | Owner Zip Code *                       |
| <input type="text" value="City"/>                     | <input type="text"/>             | <input type="text" value="Zip Code"/>  |
| Zone:   |                                  |  |
| <input type="text"/>                                  |                                  |  |

### C. Required Submissions

The purpose of this submission is to demonstrate compliance with Ordinance No. 2021-1480 and Chapters 59 and 40-37.B.22 of the Borough Ordinance. Please keep all explanations and descriptions brief; concise information, spreadsheets, and bullet pointed formation is encouraged. For any items that do not apply, please provide a brief explanation as to why they do not apply.

Copy of the Conditional License Approval Issued by the CANNABIS REGULATORY COMMISSION \*

Select Files

Business Plan \*

Select Files

- **Business Plan:** A plan describing how the commercial cannabis business will operate in accordance with Borough code, state law, and other applicable regulations. The business plan must include plans for handling cash and transporting cannabis and cannabis products to and from the site, as well as identifying and providing the contact information for the person who will be available at any and all times in case of emergency at the site. Anticipated number of employees and hours of operation shall be provided. If applying for a microbusiness license, proposed monthly volume of cannabis in pounds (Retail or Manufacturing license) and monthly inventory of cannabis plants (Cultivating license) shall be provided, as applicable.
- **Organizational Chart:** An organizational chart including the identity and ownership interest of all owners. Include a copy of a government issued photo ID for all owners.
- **Operating Plan:** A written description concerning the applicant's qualifications for, experience in, and knowledge of the various topics identified in Chapter XII of the NJCRC Notice of Application Acceptance for Personal Use Cannabis Licenses. The applicant shall provide qualifications, if any, related to experience in other highly regulated businesses.
- **Deliveries & Traffic:** A brief description of the anticipated traffic to be generated by the proposed facility, including types and frequency of truck deliveries, anticipated parking demand and existing and/or proposed number of parking spaces.
- **Products and Services:** A list/description of the general products and services the business will provide.
- **Community Relations Plan:** A plan describing who is designated as being responsible for outreach and communication with the surrounding community, including the neighborhood and businesses, and how the designee can be contacted. Also include any commitments to hiring Borough residents.
- **State Licenses:** Copies of the state licenses relating to the commercial cannabis business licenses the applicant holds (when available).
- **Proof of Corporation Status:** Provide proof of valid corporation status and doing business as (DBA), which includes the identification of an agent of service.
- **Insurance:** The applicant's certificate of commercial general liability insurance and endorsements and certificates of all other insurance related to the operation of the cannabis business.
- **Financial Capacity:** Financial information such as proof of bank account that will be used for the proposed business operations, available loans and other sources of funding the enterprise.

#### Odor & Noise Mitigation Plan \*

Select Files

A detailed plan in accordance with Borough Ordinance Chapter 5-9.4.E describing how the applicant will provide appropriate equipment to mitigate cannabis-related odor. All building shall be equipped with an air treatment system with sufficient odor absorbing ventilation and exhaust systems such that any odor generated inside the facility is not detectable by a person of reasonable sensitivity at the property line of the subject property. The plan shall also outline all measures to control any noise generated at the site by any proposed mechanical, HVAC, filtration, or other equipment.

#### Safety & Security Plan \*

Select Files

A detailed safety and security plan outlining the measures that will be taken to ensure the safety of persons and property on the business site and surrounding area. The security plan must demonstrate compliance with Borough Ordinance Chapter 5-9.4.F.

#### Lighting Plan \*

Select Files

A detailed lighting plan showing existing and proposed exterior and interior lights that will provide adequate security lighting for the business site. The lighting plan must demonstrate compliance with Borough Ordinance Chapter 5-9.4.F.

#### Site Plans and Floor Plans \*

Select Files

A dimensioned site plan of the business site, including all buildings, structures, driveways, parking lots, landscape areas and boundaries. Also provide dimensioned floor plans for each level of each building that makes up the business site, including the entrances, exits, walls and cultivation/ manufacturing/ warehousing/ retail areas, as applicable. The plans shall also include the following information about the site: current zoning, parking requirements, consistency with development standards for the zone, and any other site development information. All proposed signage shall be indicated on the plans for conformance with Borough ordinances.

#### Hazardous Materials Plan \*

Select Files

To the extent that the applicant intends to use any hazardous materials in its operations, the applicant shall provide a hazardous materials management plan that complies with all federal, state and local requirements for management of such substances.

## D. Business Type (Please check applicable license for application)

Convenience Fee of 2.65% for Credit Card(s) or \$1.50 for E-Check will be calculated by our online payment processing vendor.

Required \*

- ☐ Class 1 (Cultivator) (\$2500)
- ☐ Class 2 (Manufacturer) (\$2500)
- ☐ Class 3 (Wholesaler) (\$2500)
- ☐ Class 4 (Distributor) (\$2500)
- ☐ Class 5 (Retailer) (\$2500)

|   |   |   |        |
|---|---|---|--------|
| - | 0 | + | \$0.00 |
| - | 0 | + | \$0.00 |
| - | 0 | + | \$0.00 |
| - | 0 | + | \$0.00 |
| - | 0 | + | \$0.00 |

Total

\$0.00

**Payment Note** You will be redirected to a 3rd party site (Municipipay) to complete your payment and form submission. Do not refresh or close your browser during this timeframe.

Payment provider is not configured

Submit Form