



MAUREEN L. MURPHY, RMC
BOROUGH CLERK

MUNICIPAL CENTER
556 TINTON AVENUE
TINTON FALLS, NJ 07724-3298
PHONE #: 732-542-3400 EXT. 260
FAX #: 732-460-9115
mmurphy@tintonfalls.com

RAFFLE CHECKLIST

When submitting your raffle application, please include the following:

1. Four (4) copies of the license application, which **MUST BE ORIGINALLY SIGNED** by at least **TWO (2)** different members and **NOTARIZED**. Application must be submitted at least one week prior to the Council's meeting
2. **VALID REGISTRATION CERTIFICATE** bearing the organization's name and identification number. This certificate must be valid for the entire period the raffle is being conducted
3. A sample ticket or a copy of the proposed ticket for off-premises raffles
4. Two (2) checks are required:
 - (1) made payable to Legalized Games of Chance Control Commission (LGCCC)
 - (1) made payable to the Borough of Tinton Falls

Checks: \$20.00 for every \$1,000.00 of prize value or estimated prize value. (Example: If value is \$2,101.00, a check for \$60.00 would be required.)

For a 50/50 Raffle, \$20.00 checks are required for filing and then once the Raffle has been conducted, additional checks must be forwarded based on the proceeds.

All applications must be approved by the Borough Clerk and then Legalized Games of Chance. Once the Borough Clerk approves the application, please allow 15 calendar days for License approval to be issued from LGCCC. When setting your dates, please take this into consideration.

PLEASE MAKE SURE THAT THE DATE OF YOUR RAFFLE IS NOT AFTER THE EXPIRATION DATE ON YOUR REGISTRATION CERTIFICATE. IF IT IS, WE ARE UNABLE TO ISSUE YOUR LICENSE UNTIL AFTER YOU HAVE RENEWED YOUR REGISTRATION IN ACCORDANCE WITH GAMES OF CHANCE REGULATIONS. IF YOU NEED TO RENEW EARLY TO ACCOMMODATE YOUR FUNCTION, YOU MUST CONTACT GAMES OF CHANCE AT (973) 273-8000.



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When deciding on prize items to raffle, either by themselves or in your gift baskets, please keep in mind the following prohibited prizes.

N.J.A.C. **13:47-6.20** (2013)

§ **13:47-6.20 Prohibited prizes**

(a) No licensee shall offer or award any prize consisting of:

real estate or any interest therein,
bonds,
shares of stock,
securities or evidences of indebtedness,
weapons,
live animals (except a gift certificate redeemable for live, edible seafood),
foreign or domestic coins (except collector pieces or sets that are marketed as such and are clearly not intended for use as legal tender),
tobacco products,
motor vehicle leases,
or any merchandise refundable in any of the foregoing or as money or cash. (i.e. debit cards)

(b) A prize consisting of cash or money shall not be offered or awarded except in the case of:

1. A raffle conducted by drawing with the prize(s) equaling 50 percent of the amount received for all tickets or rights to participate;
2. A calendar raffle with the maximum prize amount not to exceed \$ 25,000, held, operated, and conducted pursuant to [N.J.A.C. 13:47-8](#);
3. An instant raffle game having a maximum prize amount of \$ 1,500 for any one ticket, held, operated, and conducted pursuant to [N.J.A.C. 13:47-8](#);
4. Any bingo game(s) held, operated and conducted in accordance with the provisions of this chapter and the Bingo Licensing Law, [N.J.S.A. 5:8-24](#) et seq.; or
5. Big six wheels and horse race wheels conducted in accordance with the provisions set forth in [N.J.A.C. 13:47-8](#).

HISTORY:

Recodified from [N.J.A.C. 13:47-6.19](#) and amended by R.1998 d.428, effective August 17, 1998.

See: [30 N.J.R. 978\(a\)](#), [30 N.J.R. 3062\(a\)](#).

Rewrote (a); and in (b), added new 2 and 3 and recodified former 2 and 3 as 4 and 5. Former [N.J.A.C. 13:47-6.20](#), Conduct by unaffiliated organizations, was recodified to [N.J.A.C. 13:47-6.21](#).

Amended by R.2002 d.258, effective August 5, 2002.

See: [34 N.J.R. 986\(a\)](#), [34 N.J.R. 2864\(a\)](#).

In (a), inserted "(except a gift certificate redeemable for live, edible seafood)".

Amended by R.2006 d.301, effective August 21, 2006.

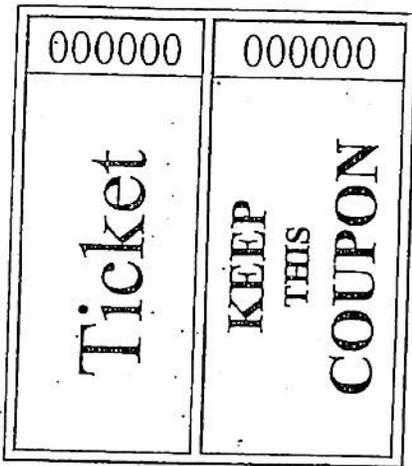
See: [37 N.J.R. 3028\(a\)](#), [38 N.J.R. 3309\(b\)](#).

In (a), deleted "alcoholic beverages" following "seafood" and inserted a comma following "legal tender".

Amended by R.2012 d.199, effective December 17, 2012.

See: [44 N.J.R. 2040\(a\)](#), [44 N.J.R. 3074\(b\)](#).

In (b)3, substituted "\$ 1,500.00" for "\$ 500.00".



If you are going to use roll tickets
Attach one to your application.

If you are going to use the "Gift Auction" tickets – where
there are multiple tickets with the same number, we will
need you to attach one (1) sheet to your application.

The following are just **samples** of raffle tickets in
accordance with Games of Chance regulations. They are
to be used as a guide only and we are not responsible for
any missing or incorrect information. Please consult your
Games of Chance Regulations for information as to the
contents of the ticket.

Please note: If you require the person to be present in
order to win the following statement must be added to
your tickets:

"NOT VALID UNLESS HOLDER IS PRESENT AT THE
DRAWING."

Sample Ticket

Off Premises Merchandise Raffle

N.J.A.C. 13:47-8.7

Stub	Ticket																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20%; text-align: center; vertical-align: middle;">Name</td> <td style="border: 1px solid black; width: 20%; text-align: center; vertical-align: middle;">Address</td> <td style="border: 1px solid black; width: 20%; text-align: center; vertical-align: middle;">State</td> <td style="border: 1px solid black; width: 20%; text-align: center; vertical-align: middle;">City</td> <td style="border: 1px solid black; width: 20%; text-align: center; vertical-align: middle;">ZIP code</td> <td style="border: 1px solid black; width: 20%; text-align: center; vertical-align: middle;">Telephone Number</td> </tr> <tr> <td colspan="4" style="border: 1px solid black; text-align: center;">NJ LGCCC Identification#</td> <td colspan="2" style="border: 1px solid black; text-align: center;">Municipal RL #</td> </tr> <tr> <td colspan="6" style="border: 1px solid black; text-align: center;">Ticket #</td> </tr> </table>	Name	Address	State	City	ZIP code	Telephone Number	NJ LGCCC Identification#				Municipal RL #		Ticket #						<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 60%; text-align: center;">NJ LGCCC Identification #</td> <td style="border: 1px solid black; width: 40%; text-align: center;">Municipal RL #</td> </tr> <tr> <td colspan="2" style="border: 1px solid black; text-align: center;">Name of Organization</td> </tr> <tr> <td style="border: 1px solid black; width: 60%; text-align: center;">List of Prizes</td> <td style="border: 1px solid black; width: 40%; text-align: center;">Retail Values</td> </tr> <tr> <td colspan="2" style="border: 1px solid black; text-align: center;">Location of Drawing</td> </tr> <tr> <td style="border: 1px solid black; width: 60%; text-align: center;">Date of Drawing</td> <td style="border: 1px solid black; width: 40%; text-align: center;">Time of Drawing</td> </tr> <tr> <td colspan="2" style="border: 1px solid black; text-align: center;"> Purpose to which entire proceeds will be devoted "No substitution of the offered prize may be made and no cash will be given in lieu of the prize." </td> </tr> <tr> <td style="border: 1px solid black; width: 60%; text-align: center;">Price of Ticket</td> <td style="border: 1px solid black; width: 40%; text-align: center;">Ticket #</td> </tr> </table>	NJ LGCCC Identification #	Municipal RL #	Name of Organization		List of Prizes	Retail Values	Location of Drawing		Date of Drawing	Time of Drawing	Purpose to which entire proceeds will be devoted "No substitution of the offered prize may be made and no cash will be given in lieu of the prize."		Price of Ticket	Ticket #
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This illustration is provided for your convenience. While the form of the ticket may vary, the information listed above must be contained on your printed ticket. If you require assistance with your ticket, please contact the office of Legalized Games of Chance Control Commission at (973) 273-8000. This sample ticket must be attached to the Application for Municipal Raffle License and submitted to the municipality.

Sample Ticket

Off Premises Raffle Awarding Cash

N.J.A.C. 13:47-8.8

Stub	Ticket
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p style="text-align: center;">Name</p> <hr/> <p style="text-align: center;">Address</p> <hr/> <p style="text-align: center;">State ZIP code</p> <hr/> <p style="text-align: center;">City</p> <hr/> <p style="text-align: center;">Telephone Number</p> <hr/> </div> <div style="width: 50%;"> <p style="text-align: center;">Municipal RL #</p> <hr/> <p style="text-align: center;">NJ LGCCC Identification#</p> <hr/> </div> </div> <p style="text-align: center; margin-top: 10px;">Ticket #</p>	<div style="display: flex; justify-content: space-between;"> <p style="width: 45%;">NJ LGCCC Identification #</p> <p style="width: 50%;">Municipal RL #</p> </div> <hr/> <p style="text-align: center;">Name of Organization</p> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">50/50</p> <p style="text-align: center;">This is a 50/50 cash raffle and the winner will receive 50% of the amount received for all tickets or rights to participate</p> <hr/> <p style="text-align: center;">Location of Drawing</p> <hr/> <div style="display: flex; justify-content: space-between;"> <p style="width: 45%;">Date of Drawing</p> <p style="width: 50%;">Time of Drawing</p> </div> <hr/> <p style="text-align: center;">Purpose to which entire proceeds will be devoted "No substitution of the offered prize may be made."</p> <hr/> <div style="display: flex; justify-content: space-between;"> <p style="width: 45%;">Price of Ticket</p> <p style="width: 50%;">Ticket #</p> </div>

This illustration is provided for your convenience. While the form of the ticket may vary, the information listed above must be contained on your printed ticket. If you require assistance with your ticket, please contact the office of Legalized Games of Chance Control Commission at (973) 273-8000. This sample ticket must be attached to the Application for Municipal Raffle License and submitted to the municipality.

Part E - Officers of Applicant

(1) Office	Name of officer	Age
_____	_____	_____
Residence address	Telephone No. (include area code)	
_____	Day _____ Evening _____	
(2) Office	Name of officer	Age
_____	_____	_____
Residence address	Telephone No. (include area code)	
_____	Day _____ Evening _____	
(3) Office	Name of officer	Age
_____	_____	_____
Residence address	Telephone No. (include area code)	
_____	Day _____ Evening _____	
(4) Office	Name of officer	Age
_____	_____	_____
Residence address	Telephone No. (include area code)	
_____	Day _____ Evening _____	

Part F - Members of Applicant who will be in charge of the games

Name of member in charge	Residence address	Telephone No. (include area code) Day / Evening	Age
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____

Part G - Members of Applicant who will assist in conducting the games

Name of member	Residence address	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

} ss.

County of _____

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances **is** permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

_____ day of _____, 20 ____.

Notary Public (Print name)

Signature of Notary Public



Signature of Officer and Title

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.