



Borough of Tinton Falls Home Improvement Program



Contractor Required Document List

The following is a list of documents required to do work through CME Associates for the BOROUGH OF TINTON FALLS Home Improvement Programs:

1. New Jersey Home Improvement Contractor's State License,
2. Proof of Insurance, Liability and Workman's Comp,
3. Lead Renovators License with proof of Registration with EPA (Certificate)
4. W9
5. State of NJ Business Registration Certificate (from when you first established business)

- Home owners are not required to use contractors that appear on this list.
- Home owners may utilize any contractor they desire, provided the contractor is properly licensed, insured and certified and provides proof to the program.

If you should have any questions or concerns during this process, please do not hesitate to contact Patricia Gallagher at 732-462-7400 x1030 or pgallagher@cmeusa1.com.



Borough of Tinton Falls Home Improvement Program



Recent Customers/References

_____	_____
Name	Phone Number
_____	_____
Address	Date(s) of work Performed
Type of Work Performed	

_____	_____
Name	Phone Number
_____	_____
Address	Date(s) of work Performed
Type of Work Performed	

_____	_____
Name	Phone Number
_____	_____
Address	Date(s) of work Performed
Type of Work Performed	

Insurance (Attach Insurance Certificates)

	Insurance Company	Agency	Type of Coverage
Liability Insurance			
Workman's Comp			

Please attach the following documents:

Lead Renovators License & Proof of Certification from EPA (Attach Copy of Certificate)

NJ Home Improvement Contractors License

W-9 and Business Registration

Contractor Signature

Date